**УЧЕБНО-МЕТОДИЧЕСКИЕ КАРТЫ ПО ДИСЦИПЛИНЕ «ДЕЛОВОЙ ИНОСТРАННЫЙ ЯЗЫК (2-й)»**

**СПЕЦИАЛЬНОСТИ 1-25 01 13 «ЭКОНОМИКА И УПРАВЛЕНИЕ ТУРИСТСКОЙ ИНДУСТРИЕЙ»**

**Дневная форма обучения**

**2 курс, III семестр**

**Практические занятия – 68 часов**

**2 курс, IV семестр**

**Практические занятия – 52 часа**

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| --- | --- | --- | --- | --- |
| **Номер раздела, темы, занятия** | **Название раздела, темы, занятия; перечень изучаемых вопросов** | **Количество аудиторных часов** | **Литература** |  **Формы контроля знаний** |
| **Лекции** | **Практические занятия** | **Семинарские** | **Лабораторные** | **Количество часов УСРС** |
| **Л** | **Пз** | **Лаб** |
|  | **«Деловой иностранный язык (2-й)»** |  |  |  |  |  |  |  |  |  |
|  | **2 курс, III семестр** |  | **68** |  |  |  |  |  |  | Exam |
| **1** | **Meeting New Business Contacts**-Working in a foreign country-Introducing oneself-Introducing others |  | **10** |  |  |  |  |  | Осн.[1-3]Доп.[4-16]  | Reading and translating,Acting out the conversation, dictation-translationLG Test |
| **2** | **Daily routine**-Asking about working conditions-Asking about people’s daily routine-Talking about jobs |  | **12** |  |  |  |  |  | Осн.[1-3]Доп.[4-16] | Reading and translating,Acting out the conversation, dictation-translationLG Test |
| **3** | **Time off****-**Discussing work-life balance-Asking about busy week-ends- Discussing how the weather affects us-Formal emails |  | **10** |  |  |  |  |  | Осн.[1-3]Доп.[4-16] | Reading and translating,Acting out the conversation, dictation-translationLG Test |
| **4** | **Offices****-**Office design-Directions |  | **10** |  |  |  |  |  | Reading and translating,Acting out the conversation, dictation-translationLG Test |
| **5** | **Can you or can’t you?**-Talking about abilities-Discussing who you can or cannot trust-Describing what is permitted and not permitted- Job applications- Job interviews |  | **12** |  |  |  |  |  | Осн.[1-3]Доп.[4-16] | Reading and translating,Acting out the conversation, dictation-translationLG Test |
| **6** |  **What happened?** - Asking and answering questions about a company’s history- Talking about popular products- Discussing your past education |  | **14** |  |  |  |  |  | Осн.[1-3]Доп.[4-16] | Reading and translating,Acting out the conversation, role playingLG Test |
|  | **2 курс, IV семестр** |  | **52** |  |  |  |  |  |  |  | Exam |
| **7** | **7. Eating out****-** Discussing business lunches- Describing favourite food |  | **10** |  |  |  |  |  | Осн.[1-3]Доп.[4-16] | Reading and translating,Acting out the conversation, dictation-translationLG Test |
| **8** |  **Life in the city**- Comparing weather conditions- Comparing cities, companies |  | **10** |  |  |  |  |  | Осн.[1-3]Доп.[4-16] | Reading and translating,Acting out the conversation, dictation-translationLG Test |
| **9** | **9.Trends**-Talking about your current situation- Discussing social, business trends |  | **10** |  |  |  |  |  | Осн.[1-3]Доп.[4-16] | Reading and translating,Acting out the conversation, dictation-translationLG Test |
| **10** | **Work and health**-Discussing absenteeism- Making suggestions- Talking about future-Making arrangements |  | **10** |  |  |  |  |  | Осн.[1-3]Доп.[4-16] | Reading and translating,Acting out the conversation; pair work; Dictation-translationLG Computer Tests |
| **11** | **11. Success and change**-Discussing someone you admire-Talking about experiences- Talking about life changes-Discussing a company’s performance |  | **12** |  |  |  |  |  | Осн.[1-3]Доп.[4-16] | Reading and translating,Acting out the conversation, dictation-translationLG Test |
|  | **Всего часов** |  | **120** |  |  |  |  |  |  |  |